

# **LRPOA GENERAL MEETING MINUTES**

**March 7, 2019**

Board Members in Attendance: President April Thomas, Vice President John Dixon, Secretary Danielle Baker, Communication Chair Todd Rope, Member-at-Large/Architectural Committee Chair Steve Greynald and Architectural Committee Member Nick Iannetta

Absent: Treasurer, Sterling Meredith

3 Homeowners Present

## **LRPOA GENERAL MEETING**

Meeting Called to Order: 7:12P

Approval of December 2018 & February 2019 Meeting Minutes - No changes; Thomas approved, Iannetta seconded and all other Board Members approved.

Baker went through the General Action Items List. Follow up is required on the items listed below:

### **Thomas**

Follow up with homeowners at 861 Calle Jon to ask for plans and payment (confirm with Meredith if he has received payment) for ARC submittal

### **Dixon**

Once Greynald receives addresses/APN's from County, delete Lynn 7 & 10 addresses from template

### **Meredith**

Send 2018 P/L Report & 2019 Approved Budget to Rope so he can post on LRPOA website

### **Baker**

Create new Agenda templates

Contact homeowners who volunteered for the Welcome Committee and go through responsibilities/expectations

### **Rope**

Investigate and draft Fence Architectural Guidelines – once completed post on LRPOA website

Look into creating a private homeowner log-in area

Look into adding homeowners' addresses on LRPOA website

Investigate adding an RSVP/opt-in on website for future events

Note: As per Rope, our Weebly subscription allows for log-in capabilities and the Board can also potentially have a private log-in area. He will look into further and report back.

### **General Action Items List** (cont'd)

Dixon suggested hiring a person for \$30-\$40 per hour to manage the LRPOA website. Thomas said the Board hired a Webmaster several years ago and it ended up costing more than was budgeted. Rope said he can manage.

#### **Greynald**

Follow up with County regarding when we will receive the APN's/Addresses

Once template is completed, send to County representative and coordinate overlay to appear on permit application

### **Committee Reports**

**Communications Committee Report (Todd Rope):** 16 people have paid their 2019 Dues on PayPal as compared to 9 in 2018. The deadline for paying dues was March 1, 2019. After March 1, 2019, dues go up to \$150.00, \$25.00 more.

Currently homeowners paying their dues and/or Architectural fees through the LRPOA website, cover the nominal PayPal fee. Rope posed the question should the LRPOA cover the fees instead of passing them through to the homeowners. The homeowners present at the meeting said it wasn't an issue to pay the fees. The Board decided to continue to have the homeowners cover the fees. Currently, LRPOA is covering the annual \$100.00 PayPal service fee in order to use the payment platform.

**Architectural (Steve Greynald):** Awaiting the APN's/addresses from the County. The County charged a \$70.00 service fee to provide the information.

No County permits have been issued in 2019.

A homeowner inquired if an application needs to be submitted for the installation of solar panels. The Board discussed and decided no application or fee is required since it is a homeowner's right to install solar.

No new plans have been submitted.

**Welcome Committee:** Baker will reach out to volunteers and explain responsibilities.

### **Association Business**

The Board discussed an email that was received inquiring if dues need to be paid for 669 Calle Sequoia. Since Lynn 8 does not collect assessments, Thomas will let person know no fees will need to be collected.

**Action Item: Thomas will respond to inquiry and let person know no fees will be collected for 669 Calle Sequoia.**

**Homeowner Questions/Comments**

A homeowner in attendance asked about the Architectural submittal process and briefly explained an upcoming project they would like to complete on their home. The project would entail installing shutters on the exterior of their home. Thomas explained their project is considered a “minor level” project and would cost a \$25.00 submittal fee. The homeowner was directed to website where application can be found.

In addition, the same homeowner had asked Karen Schmidt, Regional Affairs Manager of the CPA a question during the February meeting. Baker received a response back to the question and communicated to homeowner. The question was “if someone switch rates with CPA (for example, opt down from 100% Green to 50% Clean or 36% Lean) will the rate change take effect immediately? The answer is Yes. The rate change will take effect immediately.

Dixon motioned to adjourn General Meeting at 7:47pm, Thomas seconded, and all other Board Members approved.